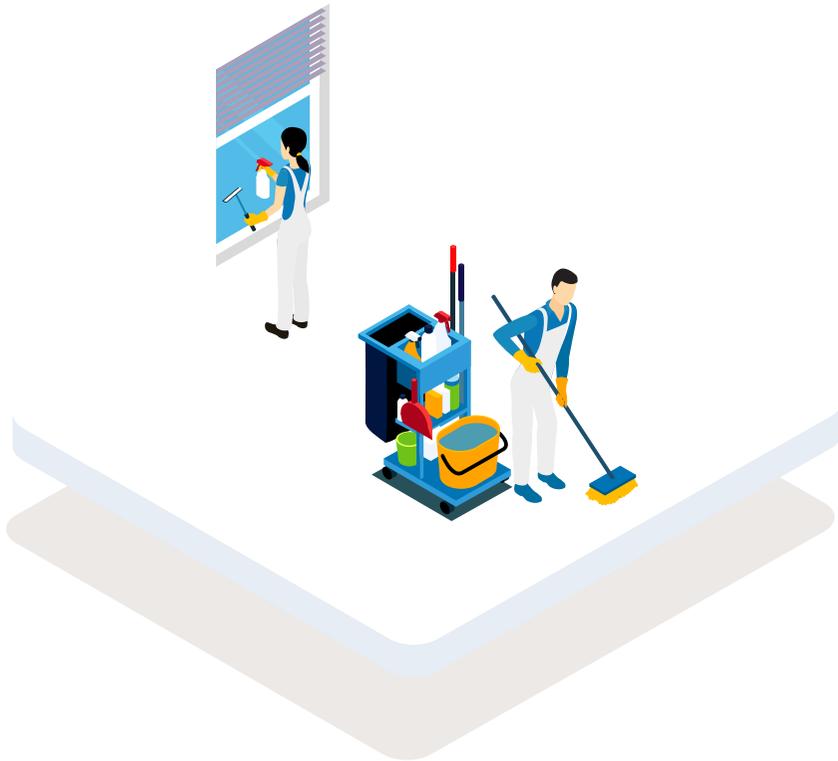


# COVID SECURE ASSESSMENT OUTCOMES: CLEANING AND HYGIENE

## Cleaning and Hygiene

Based on the results from the Cleaning and Hygiene section of our Covid secure assessment, the following key recommendations should be considered in order to adhere to Government guidance on reducing risk within your workplace, and to help ensure your organisation is Covid secure in 2020.

The UK Government offers further [guidance](#) on working safely during Coronavirus.



## Assessment Criteria

1. A deep clean has been undertaken
2. New additional cleaning protocols such as daily cleans, and clear desk policies have been put in place
3. New additional day-time cleaning regimes in common areas and for high-risk items such as handrails, handles, knobs and switches has been designed
4. Additional washing and sanitising procedures are in place
5. Revised processes have been designed for toilet blocks
6. All catering facilities and services have been stopped or re-designed for re-opening

# COVID SECURE ASSESSMENT OUTCOMES: CLEANING AND HYGIENE

## Guidance

As workplaces plan their re-opening strategies, measures must be put in place to reduce risk and protect everyone who enters your premises. It is important to reassure staff that your site is clean and safe and that measures are in place to maintain this.

## What should you be doing now?

### Re-opening deep clean

A thorough and detailed clean of your premises, from ceiling to the flooring including all surfaces, light fittings and ventilation grills, window surfaces, frames, partitions, desks, chairs, wall boards and picture frames. Consider implementing a clear desk policy to assist in maintaining ongoing high cleaning standards.

### Property disinfection

Complementary to a pre-opening deep clean, consideration should be given to further disinfection methods such as Ultra-Low Volume (ULV) disinfectant fogging, the quickest and easiest way to disinfect large areas with minimum disruption. The fogging equipment generates a fog or mist formed of ULV droplets.

### Enhanced cleaning schedules

Engage your cleaning provider or internal team to undertake a complete review of your cleaning needs and risks to establish the most effective enhanced cleaning programme to control any virus spread. This should focus on touch points and high traffic areas incorporating a risk sanitisation programme.

### Communications to staff

Communicate to staff about the changes to the workplace, explaining new ways of working including clear desk policies and the reasons. Describe the measures taken to ensure the workplace is clean and safe to return to and the ongoing enhanced hygiene schedule and sanitisation programme. Continue to communicate the importance of hygiene measures such as hand washing and sanitising.

Ongoing considerations (not limited to):

- ▶ Install automatic sensor dispensers, removing the need for physical contact
- ▶ Consider air care solutions such as purifiers that will enhance the air quality of workspaces
- ▶ Replace electric hand dryers with paper products
- ▶ Review the supply and demand of consumables such as disinfectant wipes and hand sanitisers
- ▶ Catering should be limited as much as possible

See further UK Government advice [cleaning of non-healthcare settings](#)

## How can Bellrock help?

Our teams are able to provide guidance on increased cleaning regimes, whilst our Supply Chain management team can also recommend specialist cleaning companies or appropriate levels of increased cleaning to facilitate the return to re-occupation of your estate.