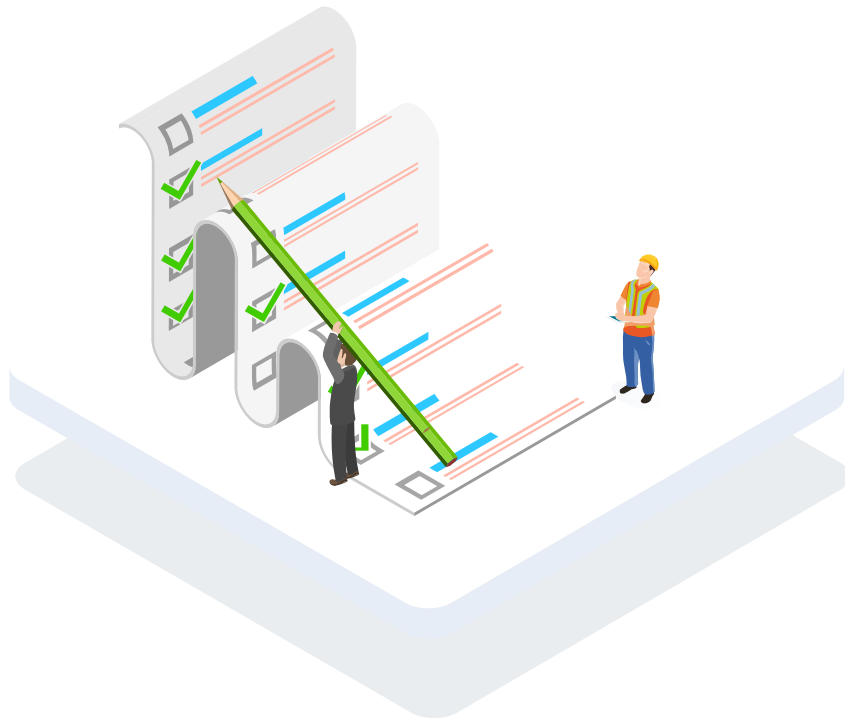


COVID SECURE ASSESSMENT OUTCOMES: RISK ASSESSMENT

Risk Assessment

Based on the results from the Risk Assessment section of our Covid secure assessment, the following key recommendations should be considered in order to adhere to Government guidance on reducing risk within your workplace, and to help ensure your organisation is Covid secure in 2020.

The UK Government offers further [guidance](#) on working safely during Coronavirus.



Assessment Criteria

1. A Covid site assessment in addition to the standard risk assessment has been carried out
2. All identified risks have been mitigated where possible through changed procedures or equipment
3. Fire risk policies have been updated for the revised site layout
4. All policies have been updated and occupiers briefed on the revised operating procedures
5. All statutory PPM requirements and certificates have been obtained to permit re-opening
6. All new procedures, risk assessments and policies are prominently displayed

COVID SECURE ASSESSMENT OUTCOMES: RISK ASSESSMENT



Guidance

Before you re-open your site, you must consider the possible risks to staff and visitors to their health and safety. [UK Government guidance](#) states that employers should aim now providing a roadmap for returning to work in a post lockdown phase "reduce risk to the lowest reasonably practicable level by taking preventative measures". find that the onus is squarely upon them to assess when and how a return is both desirable, feasible and safe. Organisations must provide and publish a risk assessment to assess when and how a return is desirable, feasible and safe.

What should you be doing now?

Covid Assessed Risk Assessment

Complete a Covid assessed risk assessment. This is a specific risk assessment around the additional hazard that Covid 19 introduces into the workplace and the steps you need to mitigate those risks. Some examples of considerations as part of a Covid risk assessment might include (but not limited to):

- ▶ Ensuring employees are able to maintain 2m distancing whilst working
- ▶ Are employees able to work from home where possible
- ▶ What steps have you taken to minimise the risk of infection
- ▶ What hygiene and sanitisation measures are in place
- ▶ What are the new cleaning regimes and schedules
- ▶ Do your employees require PPE
- ▶ What measures have been put in place to communicate updated policies around what has been done to make your premises Covid secure
- ▶ Have you supplied training on any new safety procedures that will now be in place

Fire Risk Assessment

In response to UK Government guidance on returning to work, building owners, employers and employees are having to make changes in the way that premises are used, now considering capacity limitations and circulation flows, which could adversely impact on fire safety.

The UK Government has issued [detailed guidance documents](#) for different building uses (including buildings which have been temporarily re-purposed). A full review of your fire risk assessment will help to ensure that it is current and reflects the way your business now operates and should take into consideration any and all significant changes in ways of working, processes or building layout.

- ▶ Means of escape
- ▶ Fire safety systems and equipment
- ▶ Emergency procedures and staff training
- ▶ Maintaining social distancing at fire assembly points during a drill or evacuation
- ▶ Arson and deliberate fire risk

PPM Certification

Statutory planned and preventative maintenance (PPM) regimes which have been delayed due to lockdown will need to be re-established. In addition, specific re-occupation actions centred upon water, gas electrical and airflow systems will need consideration, with focus upon legionella prevention.

How can Bellrock help?

We exist to provide estate risk support to our customers. Our Covid Secure toolkit will provide you with a good checklist to start your own risk assessment. We can support you further to turn it into a complete re-occupation strategy. Our estate risk management expertise will help you build a site-specific set of assessments, updated policies to retrain your staff and visitors against, and an updated fire risk assessment if required.

Our experts can quickly assess your current PPM conformance and build a programme of activity to recertify your equipment for restart.