COVID SECURE ASSESSMENT OUTCOMES:
SITE READINESS

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Site Readiness

Based on the results from the Site Readiness section of our Covid secure assessment, the following key recommendations should be considered in order to adhere to Government guidance on determining if your workplace is 'site ready', and to help ensure your organisation is Covid secure in 2020.

The UK Government offers further underline on working safely during Coronavirus.

Assessment Criteria

1. There are appropriate visual reminders of social distancing displayed prominently around the site

2. Additional protection measures are being taken where social distance is not possible, such as Perspex screening

3. Appropriate PPE equipment been ordered for all occupiers to the site

4. There are entry and exit protocol markings around the entrance and exit to the site

5. Additional cleaning and sanitising equipment have been installed in toilets and kitchens and at each entry and exit point

6. All site readiness measures and actions taken is reflected in the site policy and RAMS statements

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Guidance

As organisations begin to the journey of re-introducing staff back into the workplace, preparations to ensure safeguarding of staff and visitors are being laid out and put into place. Clear messaging, protection measures and new mandatory procedures need to be addressed and put into place before your site can be considered for re-occupation.

What should you be doing now?

► Prepare a thorough and frequent cleaning plan of workspaces and areas which can be regimentally done at timed intervals throughout the day. Cleaning and sanitisation materials must be available and accessible.

► Ensure that sanitisation stations are readily and easily accessible and placed in areas of higher traffic such as kitchens, toilets, entrances and exits.

► Signage, in the correct locations, should have a strong visual impact to educate and inform using clear and simple messaging. Social distancing, directional, hygiene and specific instructional signage should be placed in clearly visible areas. Mark the floor with visual signage to assist employees and visitors in maintaining minimum distancing.

► Ensure that PPE equipment is on site and measures are in place where social distancing is not possible such as gloves, masks, sanitising wipes, perspex screening in reception areas etc.

► RAMS statements and site policies should be updated and reflect measures currently in place

► Statutory planned and preventative maintenance (PPM) regimes which have been delayed due to lockdown will need to be re-established. In addition, specific re-occupation actions centred upon water, gas electrical and airflow systems will need consideration, with focus upon legionella prevention.

How can Bellrock help?

Our teams can provide expert guidance on your PPM legal responsibilities as well as support you in recommending and sourcing signage. Additionally, we can assist and advise on organising deep cleans and ongoing cleaning requirements.

Site re-occupation can be managed within our web accessible software Concerto, with the ability to record that the necessary COVID-19 risk mitigation has been installed on site, e.g. signage, screens, distancing; with exceptions visible via dashboard reports and notifications